

Dear Edge.

Please kindly transfer.  
hyesuwa.



Republic of Rwanda  
Ministry in charge of  
Emergency Management

Kigali on, 31/10/2019  
Ref: 1358/MINEMA/SPIC/19

UNDP Resident Representative  
UNDP-Rwanda

Excellency,

**Subject: Submission of Financial Report and Official Request for Funds**

*Dear Hyesu,  
Please see att.  
[Signature]*

In line with Project Document "Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda"

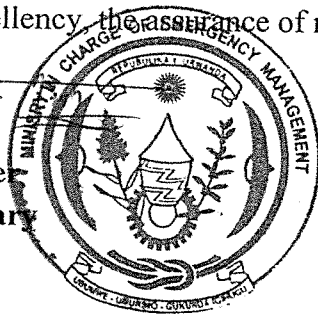
I am hereby submitting a request for funds transfer for the implementation of the mentioned project for the quarter IV October to December 2019. The attached financial report (in FRW) is summarized in the table as follows:

Authorized amount for the period	Expenditures (Rwf)	Balance as at 30 <sup>th</sup> October 2019
38,773,839	25,171,008	13,602,831

The request for funds is amounting to **Fifty two millions one hundred and two thousand one hundred fifty two Rwandan francs (52,102,152 Rwf)**. The requested amount will be deposited on MINEMA Account Number **1000050225** entitled "**MINEMA DISASTER RISK MANAGEMENT**" in Frw located at the National Bank of Rwanda (BNR). Herewith attached are the FACE Form and financial report.

Please accept, Excellency, the assurance of my highest consideration.

KAYUMBA Olivier  
Permanent Secretary



Cc:  
- Hon. Minister in Charge of Emergency Management  
KIGALI

RECEIVED on 01.11.2019	
Reg No	File No
APPROVED BY JAV	Compt (SIC)
CL	RR
[Signature]	

Funding Authorization and Certificate of Expenditures

UN Agency: UNDP Rwanda

Date: 30-Oct-19

Country: RWANDA  
 Programme Code & Title: PPFLIO-000012  
 Project Code & Title: 00117442 "Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda"  
 Responsible Officer(s): Kayumba Olivier / PS MINEMA  
 Implementing Institution: Ministry in charge of Emergency Management (MINEMA)

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

Currency: Rwf

REPORTING

REQUESTS / AUTHORIZATIONS

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	REPORTING				REQUESTS / AUTHORIZATIONS			
		Authorised Amount A	Actual Project Expenditure B	Expenditures accepted by Agency C	Balance D = A - C	New Request Period & Amount E	Authorised Amount F	Outstanding Authorised Amount G = D + F	
Activity1. National DRM cap. Building: 1.1 Conduct DRR/DRM Capacity Needs Assessment of Ministry in Charge of Emergency Management, District staff, NPDM, NADIMATEC Rwanda Meteorology Agency, DIDIMACs and SEDIMACs  Activity1. National DRM cap. Building: 1.3 Enhance the capacity of DRR/DRM organizations involved in disaster management: MINEMA, METEO Rwanda and local staff including disaster management committees  Activity1. National DRM cap. Building: 1.3 Project Monitoring and Evaluation and bank charges  Activity2. Support Program staff cost: 1.5 Support program personnel to manage and coordinate the program (Salary for project staff and communication (Support to SPLU))  Activity3. Support operation of NPDM/DDMC: 1.6 Support to the effective operation of NPDM and to the development, update and dissemination of DM policies, strategies and plans  Activity4. Support mainstream DRR: 1.7 Support to mainstream DRR/DRM into district Development Plans  Activity3. Support operation of NPDM/DDMC: 1.11 Support the operationalization of District Disaster Management Officers  Sub-total ( 00114221 ) Output 2: Increased knowledge and skills	Fund: 04000 Donor: 00012 Account: 71625	146,000		146,000	146,000		0		
	Fund: 04000 Donor: 00012 Account: 71625	2,183,742	1,653,300	2,183,742	530,442	4,497,742			
	Fund: 04000 Donor: 00012 Account: 71620	(6,000)		(6,000)	(6,000)	986,000			
	Fund : 04000 Donor : 00012 Account : 71405	13,426,378	10,640,639	13,426,378	2,785,739	18,840,030			
	Fund: 04000 Donor: 00012 Account: 71625	1,796,836	1,191,600	1,796,836	605,236	10,412,636			
	Fund: 04000 Donor: 00012 Account: 71625	997,950	992,600	997,950	5,350	997,612			
	Fund: 04000 Donor: 00012 Account: 71625	(2,216,276)	779,977	(2,216,276)	(2,996,253)	4,095,400			
	Sub-total	16,328,630	15,258,116	16,328,630	1,070,514	39,829,420			
	Fund: 04000 Donor: 00012 Account: 74105	0		0	0	0			
	Fund: 04000 Donor: 00012 Account: 74225	11,203,296	3,671,100	11,203,296	7,532,196	9,047,124			
Fund: 04000 Donor: 00012 Account: 71625	0		0	0	0				

Activity 3. Disaster data documentation: 2.6 Collect, document and cover disaster data, events and evidences through digitalized system for public awareness and communication	Fund : 04000 Donor : 00012 Account : 74205	2,799,176	2,658,093	2,799,176	131,093	2,820,608
<b>Sub-total</b>		14,002,472	6,339,183	14,002,472	7,663,289	11,867,732
Output 3 0014222: Enhanced multi hazard early warning systems to enable effective preparedness, response and recovery for the districts	Fund: 04000 Donor: 00012 Account: 72399	1,385,900	498,050	1,385,900	887,850	405,000
<b>Sub-total</b>		1,385,900	498,050	1,385,900	887,850	405,000
<b>( 0014223) Output 4: Strengthened Communication</b>						
Activity 1. support DDMOs: 4.1 Assist districts prone to disasters in managing disasters where there is no District Disaster Management Officer (DDMO)	Fund : 04000 Donor : 00012 Account : 71405	5,100,224	3,075,659	5,100,224	2,024,565	5,691,216
Activity 3. production knowledge materials: 4.3 Production and dissemination of public awareness materials	Fund: 04000 Donor: 00012 Account: 74210	0	0	0	0	451,000
Activity 4. community resilience act: 4.4 Support the implementation of innovative mitigation and adaptation measures through community-based approach including specific measures implemented by local women's groups	Fund: 04000 Donor: 00012 Account: 72165	1,956,613	0	1,956,613	1,956,613	2,072,920
Activity 4. community resilience act: 4.5 Support innovative socioeconomic initiatives of population vulnerable to disasters:	Fund: 04000 Donor: 00012 Account: 72165	0	0	0	0	1,000,400
Activity 4. community resilience act: 4.6 Carry out demonstration and create awareness on fire and lightning prevention through installation of model lightning rods and fire extinguishers in public	Fund: 04000 Donor: 00012 Account: 72399	0	0	0	0	0
<b>Sub-total</b>		7,056,837	3,075,659	7,056,837	3,981,178	52,102,152
<b>Total</b>		38,773,839	25,171,008	38,773,839	13,602,831	

**CERTIFICATION**

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.

Date Submitted: \_\_\_\_\_

Name: **Olivier KAYUMBA**

Title: **Permanent Secretary/MINEMA**

Signature: \_\_\_\_\_

NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart

**FOR AGENCY USE ONLY:**

FOR ALL AGENCIES

Approved by: \_\_\_\_\_

**FOR UNICEF USE ONLY**

Liquidation Information

Account Charges

CAG Ref: CRQ ref. JV

CRQ CAG ref. Voucher ref.

CAG Ref: CRQ ref. JV

Training (762010)

DCT Amount

Travel (762020)

Less:

Migs. & Confs. (762030)

Liquidation Amount

Sal. & Sup. Costs (761030)

Other CAG (761010)

Contri. - Prof. Perm. (761040)

Total

**FOR UNFPA USE ONLY**

New Funding Release

Activity 1

0

Activity 2

0

Total

0





# Cash Book Statement

Entity: **2500001007-Strengthening DRM Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda**

Account: **1000050225-MINEMA DISASTER RISK MANAGEMENT RWF(FRW)**

Date from : **01-Oct-2019**      Date to : **31-Oct-2019**

**Opening Balance: 38,773,839.00**

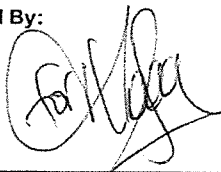
Date	Description	Reco.	Reference	Document	FCY		Trans.info		LCY - RWF		BALANCE
					Deposit	Payment	CY	RATE	Deposit	Payment	
08-Oct-2019	BEING THE PYT FOR MISSION REGULARIZATION FOR STAFF TO RUTSIRO DISTRICT FROM 02 TO 04-10-2019	Y	L2500001007200058	L2500001007200058	0.00	534,000.00	FRW	1.00	0	534,000	38,239,839.00
10-Oct-2019	FUEL FOR MOTOCYCLES REQUESTED ON 12TH SEPTEMBER 2019	Y	L2500001007200060	L2500001007200060	0.00	779,977.00	FRW	1.00	0	779,977	37,459,862.00
11-Oct-2019	PRINT THE CROSS ROADS BANNER FROM 7 COPIES TO 30 COPIES LIKE THE SPECIFICATION WITH A STICKY BACKSIDE (STICKERS : 5 WATER -PROOF STICKERS PER DISTRICT)	Y	L2500001007200062	L2500001007200062	0.00	2,009,873.00	FRW	1.00	0	2,009,873	35,449,989.00
11-Oct-2019	BEING THE PYT FOR MISSION ALLOWANCE FOR OTHER INSTITUTIONAL STAFF TO MUSANZE DISTRICT ON 8 TO 11 10 2019	Y	L2500001007200065	L2500001007200065	0.00	1,352,700.00	FRW	1.00	0	1,352,700	34,097,289.00
11-Oct-2019	BRONCURE (BROCHURES ON ART PAPER COLORED , SIZE A4)	Y	L2500001007200063	L2500001007200063	0.00	50,847.00	FRW	1.00	0	50,847	34,046,442.00
11-Oct-2019	PRINT THE CROSS ROADS BANNER FROM 7 COPIES TO 30 COPIES LIKE THE SPECIFICATION WITH A STICKY BACKSIDE (STICKERS : 5 WATER -PROOF STICKERS PER DISTRICT)	Y	L2500001007200062	L2500001007200062	0.00	62,161.00	FRW	1.00	0	62,161	33,984,281.00
11-Oct-2019	PRINT THE CROSS ROADS BANNER FROM 7 COPIES TO 30 COPIES LIKE THE SPECIFICATION WITH A STICKY BACKSIDE (STICKERS : 5 WATER -PROOF STICKERS PER DISTRICT)	Y	L2500001007200062	L2500001007200062	0.00	372,966.00	FRW	1.00	0	372,966	33,611,315.00
11-Oct-2019	BEING THE PYT FOR MISSION ALLOWANCES FOR STAFF TO MUSANZE DISTRICT ON 8 TO 11 10 2019	Y	L2500001007200064	L2500001007200064	0.00	378,050.00	FRW	1.00	0	378,050	33,233,265.00
11-Oct-2019	BRONCURE (BROCHURES ON ART PAPER COLORED , SIZE A4)	Y	L2500001007200063	L2500001007200063	0.00	1,644,068.00	FRW	1.00	0	1,644,068	31,589,197.00
11-Oct-2019	BRONCURE (BROCHURES ON ART PAPER COLORED , SIZE A4)	Y	L2500001007200063	L2500001007200063	0.00	305,085.00	FRW	1.00	0	305,085	31,284,112.00
14-Oct-2019	BEING THE PYT FOR AIRTIME FOR STAFF UNDER UNDP FUNDED PROJECT FOR OCTOBER 2019	Y	L2500001007200068	L2500001007200068	0.00	680,000.00	FRW	1.00	0	680,000	30,604,112.00
14-Oct-2019	BEING THE PYT FOR COLOCATION AND VPN CONNECTIVITY FOR AUGUST 2019	Y	L2500001007200067	L2500001007200067	0.00	34,030.00	FRW	1.00	0	34,030	30,570,082.00
14-Oct-2019	BEING THE PYT FOR COLOCATION AND VPN CONNECTIVITY FOR AUGUST 2019	Y	L2500001007200067	L2500001007200067	0.00	189,053.00	FRW	1.00	0	189,053	30,381,029.00
14-Oct-2019	BEING THE PYT DSA FOR PARTICIPANTS TO AWARENESS COMPAN ON LIGHTNING PROTECTION AT RUTSIRO DISTRICT FROM 03 TO 04 10 2019	Y	L2500001007200069	L2500001007200069	0.00	421,300.00	FRW	1.00	0	421,300	29,959,729.00

Date	Description	Reco.	Reference	Document	FCY		Trans.info		LCY - RWF		BALANCE
					Deposit	Payment	CY	RATE	Deposit	Payment	
15-Oct-2019	Returned amount for DSA for participants to awereness compaign on lightning protection to rutsiro district on 3 to 4 October 2019 BASEME Annonciata	Y	FT1928859WXL	BP2500001007/0003/RV/20	24200.00	0.00	FRW	1.00	24,200	0	29,983,929.00
22-Oct-2019	BEING THE PURCHASE ORDER FOR HOTEL FACILITIES	Y	L2500001007200072	L2500001007200072	0.00	30,295.00	FRW	1.00	0	30,295	29,953,634.00
22-Oct-2019	BEING THE PYT FOR DSA FOR JOURNALIST WHO ATTENDED THE TRAINING ON USE OF LIGHTENING ROD TO RUTSIRO DISTRICT ON 02 TO 04 10 2019	Y	L2500001007200070	L2500001007200070	0.00	666,000.00	FRW	1.00	0	666,000	29,287,634.00
22-Oct-2019	BEING THE PURCHASE ORDER FOR HOTEL FACILITIES	Y	L2500001007200072	L2500001007200072	0.00	181,769.00	FRW	1.00	0	181,769	29,105,865.00
22-Oct-2019	BEING THE PURCHASE ORDER FOR HOTEL FACILITIES	Y	L2500001007200072	L2500001007200072	0.00	979,536.00	FRW	1.00	0	979,536	28,126,329.00
24-Oct-2019	BEING THE PYT FOR MISSION REGULARIZATION TO MUSANZE DISTRICT ON 8TH TO 11TH OCTOBER 2019	Y	L2500001007200073	L2500001007200073	0.00	300,600.00	FRW	1.00	0	300,600	27,825,729.00
24-Oct-2019	BEING THE PYT FOR MISSION REGULARIZATION FOR JOURNALIST FOR IGIHE TO RUTSIRO ON 2ND TO 4TH OCTOBER 2019	Y	L2500001007200076	L2500001007200076	0.00	74,000.00	FRW	1.00	0	74,000	27,751,729.00
24-Oct-2019	BEING THE PYT FOR MISSION ALLOWANCE FOR MAINSTREAMING OF DRR DRM INTO DISTRICTS PLANS ON 21 TO 25 10 2019	Y	L2500001007200075	L2500001007200075	0.00	992,600.00	FRW	1.00	0	992,600	26,759,129.00
24-Oct-2019	BEING THE PYT FOR MISSION REGULARIZATION TO MUSANZE DISTRICT ON 8TH TO 11TH OCTOBER 2019	Y	L2500001007200074	L2500001007200074	0.00	240,000.00	FRW	1.00	0	240,000	26,519,129.00
28-Oct-2019	BEING THE PYT FOR SALARY FOR OCTOBER 2019 FOR PROJECT STAFF	Y	L2500001007200077	L2500001007200077	0.00	13,036,298.00	FRW	1.00	0	13,036,298	13,482,831.00
29-Oct-2019	Returned amount for mission allowance for staff to Musanze District on 08-11/10/2019	Y	FT19302J6J2N	BP2500001007/0004/RV/20	120000.00	0.00	FRW	1.00	120,000	0	13,602,831.00

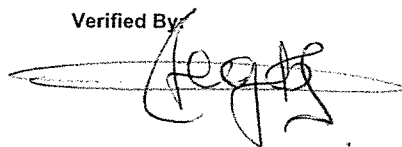
**Closing Balance:**

**13,602,831.00**

Prepared By:



Verified By:



Approved By:





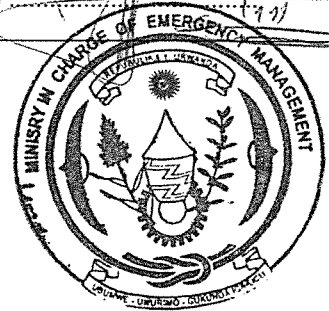
2500001007-Strengthening DRM Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda

**BANK RECONCILIATION REPORT**

as at 10/29/19

Bank account	1000050225	
Bank Name	MINEMA DISASTER RISK MANAGEMENT RWF	
Balance as Per Bank Statement as at	10/29/19	13,602,831
Add Deposit in Transit		0
Less Outstanding Payments / Cheques		0
Adjusted Bank Balance as at	10/29/19	13,602,831
Cash Book Balance as at	10/29/19	13,602,831
Unreconciled Difference		0

Prepared By	Accountant	Signature	
Reviewed By	BAFISRU	Signature	
Approved By	PS	Signature	





MINISTRY IN CHARGE OF  
EMERGENCY MANAGEMENT  
P.O. BOX. 4386 KIGALI

MINEMA - DISASTER RISK MANAGEMENT (1000050225 BNR)  
UNDP CASH BOOK FOR OCTOBER 2019

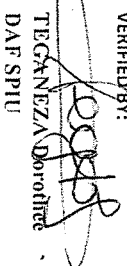
Date	Pymt Mode	LINE	FUND ACC	Donor	Voucher Folio	Description	Beneficiary	Debit	Credit	Balance
01/10/2019						Opening balance	MINEMA DISASTER RISK MGT			38 773 839
07/10/2019	Bank	2,4	74225	00012	L2500001007200058	Pyl for mission regularization for staff to Rutsiro district from 02 to 04/10/2019	MINEMA STAFF		534 000	38 239 839
10/10/2019	Bank	1,11	71625	00012	L2500001007200060	Pyl for Fuel to the motorcycles and vehicle 1T 858RD for September 2019	SP		779 977	37 459 862
11/10/2019	Bank	2,4	74225	00012	L2500001007200063	Pyl for brochure and cross road banners to increase awareness during DRR month	Printers House Solution LTD		2 000 000	35 459 862
11/10/2019	Bank	2,6	74205	00012	L2500001007200062	Pyl for pull up banners and stickers with messages related to Disaster Risk Mitigation Measures	Printers House Solution LTD		2 445 000	33 014 862
11/10/2019	Bank	3,2	72399	00012	L2500001007200062	Pyl for mission allowance for staff to Musanze District on 08-11/10/2019	MINEMA STAFF		378 050	32 636 812
11/10/2019	Bank	1,3	71625	00012	L2500001007200065	Pyl for mission allowance for staff to Musanze District on 08-11/10/2019	OTHER INSTITUTIONAL STAFF		1 352 700	31 284 112
14/10/2019	BANK	2,6	74205	00012	L2500001007200067	Pyl for VPN connectivity for August 2019	AFRICA OLLEH SERVICE LTD		223 083	31 061 029
14/10/2019	BANK	1,5	71405	00012	L2500001007200068	PYT FOR COMMUNICATION COST FOR PROJECT STAFF FOR OCTOBER 2019	SPIU-Project Staff		530 000	30 531 029
14/10/2019	BANK	4,1	71405	00012	L2500001007200068	PYT FOR COMMUNICATION COST FOR PROJECT STAFF FOR OCTOBER 2019	SPIU-Project Staff		150 000	30 381 029
14/10/2019	Bank	2,4	74225	00012	L2500001007200069	Pyl for DSA for participants to awareness campaign on lightning protection to rutsiro district on 3 to 4 October 2019	Participants		421 300	29 959 729
22/10/2019	Bank	2,4	71625	00012	L2500001007200070	Pyl for DSA for Journalists who attended the training on the use of lightning rod to rutsiro district on 02 to 04 October 2019	Journalists		666 000	29 293 729
22/10/2019	Bank	1,6	71625	00012	L2500001007200072	Pyl for hotel facilities	LA Palme Hotel		1 191 600	28 102 129
28/10/2019	Bank	1,3	71625	00012	L2500001007200073	Pyl for mission regularization for staff to Musanze District on 08-11/10/2019	MINEMA STAFF		300 600	27 801 529

28/10/2019	Bank	3,2	72399	00012	L2500001007200074	Pyt for mission allowance for staff to Musanze District on 08-11/10/2019	MINEMA STAFF	240 000	27 561 529
28/10/2019	Bank	1,7	71625	00012	L2500001007200075	PYT FOR MISSION ALLOWANCE FOR MAINSTREAMING OF DRR DRM INTO DISTRICTS PLANS ON 21 TO 25 10 2019	MINEMA STAFF	992 600	26 568 929
28/10/2019	Bank	2,4	71625	00012	L2500001007200076	Pyt for DSA for Journalist who attended the training on the use of lightning rod to rutiro district on 02 to 04 October 2019	Journalist	74 000	26 494 929
28/10/2019	Bank	1,5	71405	00012	L2500001007200077	PYT FOR SALARY FOR PROJECT STAFF FOR OCTOBER 2019	MINEMA STAFF	10 110 639	16 384 290
28/10/2019	Bank	4,1	71405	00012	L2500001007200077	PYT FOR SALARY FOR PROJECT STAFF FOR OCTOBER 2019	SPIU-Project Staff	2 925 659	13 458 631
15/10/2019	Bank	2,4	74225	00012	FT1928889WXL	Returned amount for DSA for participants to awareness campaign on lightning protection to rutiro district on 3 to 4 October 2019	BASEME ANNONCIATA	24 200	13 482 831
29/10/2019	Bank	3,2	72399	00012	FT19302J6J2N	Returned amount for mission allowance for staff to Musanze District on 08-11/10/2019	NGEZAHAYO Alphonse	120 000	13 602 831
						ENDING BALANCE			13 602 831

Prepared By:

  
Larissa MINGANYIKA  
Accountant SPIU

VERIFIED BY:

  
THEONEGEZA Dorothée  
DAF SPIU





REPUBLIC OF RWANDA

MINISTRY IN CHARGE OF  
EMERGENCY MANAGEMENT  
P.O. BOX. 4386 KIGALI

MINEMA - DISASTER RISK MANAGEMENT (1000050225 BNR)  
UNDP GROUPED CASHBOOK UPTO 29TH OCTOBER 2019

Date	Pymt Mode	line	FUND ACC	Donor	Voucher Folio	Description	Beneficiary	Debit	Credit	Balance
31/07/2019	BANK					Opening balance		7 870 744		
22/08/2019	BANK			00012	FT19231060YL	Grant received from UNDP	MINEMA-SPU	109 152 932		
30/09/2019	BANK	1,1	71625	00012	L2500001007200055	FINAL PACKAGE REPORT ON DRR/DRM CAPACITY NEED ASSESSMENT OF MINEMA, NPDM INSTITUTIONS, DIDIMAC	AIMEE TSINDA	117 023 676	2 560 000	
16/08/2019	BANK	1,11	71625	00012	L2500001007200022	Payment for Printer Epson L805	BIG SIZE		2 560 000	114 463 676
22/08/2019	BANK	1,11	71625	00012	L2500001007200028	Payment for Travel allowances to Kigali for retrieve of field materials from MINEMA Headquarters	DDMOs staff		300 000	
28/08/2019	BANK	1,11	71625	00012	L2500001007200027	Payment for Fuel on DDMOs motorcycles transportation August and September 2019	SP		56 000	
25/09/2019	BANK	1,11	71625	00012	L2500001007200047	Purchase Order for Fuel to the Vehicle IT 858 RD for August 2019	SP		988 200	
25/09/2019	BANK	1,11	71625	00012	L2500001007200049	INSURANCE FOR TOYOTA HILUX IT 858 RD FOR THE PERIOD FROM 17TH FEBRUARY 2019 TO 18TH FEBRUARY 2020	MINEMA STAFF		300 000	
30/09/2019	BANK	1,11	71625	00012	L2500001007200054	INSURANCE FOR YAMAHA AG 100 3HA-185908 RIT 942A FOR THE PERIOD FROM 20TH FEBRUARY 2019 TO 19TH FEBRUARY 2020	MUA INSURANCE COMPANY		1 377 802	
30/09/2019	BANK	1,11	71625	00012	L2500001007200053	INSURANCE FOR YAMAHA AG 100 3HA-185960 RIT 940A FOR THE PERIOD FROM 20TH FEBRUARY 2019 TO 19TH FEBRUARY 2020	MUA INSURANCE COMPANY		483 158	
30/09/2019	BANK	1,11	71625	00012	L2500001007200052	INSURANCE FOR YAMAHA AG 100 3HA-185958 RIT 941A FOR THE PERIOD FROM 20TH FEBRUARY 2019 TO 19TH FEBRUARY 2020	MUA INSURANCE COMPANY		483 158	
10/10/2019	Bank	1,11	71625	00012	L2500001007200060	Pay for Fuel to the motorcycles and vehicle IT 858RD for September 2019	SP		483 158	
30/08/2019	BANK	1,3	71620	00012	G2500001007/000011	BANK CHARGES FOR AUGUST 2019	BNR		779 977	
									5 251 253	109 212 423
									3 000	

30/09/2019	BANK	1,3	71620	00012	G2500001007/000001	Bank charges for September 2019	BNR		3 000		
14/08/2019	BANK	1,3	71625	00012	L2500001007200019	Payment of Full day conference package	LA PALME HOTEL		6 000		109 206 423
28/08/2019	BANK	1,3	71625	00012	L2500001007200032	Payment for travel allowance to Mubanga for facilitation of District focal points training 27 08 to 30 08 2019	MINEMA STAFF		582 400		
30/08/2019	BANK	1,3	71625	00012	L2500001007200033	Payment for Travel allowances to Musanze to attend training of Tender Committee	MINEMA STAFF		276 000		
31/08/2019	BANK	1,3	71625	00012	L2500001007200035	Payment of mission allowances to Mubanga in training of DRR focal persons from 27 08 to 30 08 2019	MINEMA STAFF		9 600		
04/09/2019	BANK	1,3	71625	00012	BP2500001007/0001/1/	RETURNED AMOUNT FOR MISSION ALLOWANCE OF MUZENGE FRANCOIS	MUZENGE FRANCOIS	4 800	4 800		
13/09/2019	BANK	1,3	71625	00012	BP2500001007/0002/2/	RETURNED AMOUNT FOR TRAINEES	PARTICIPANT	10 000	(10 000)		
13/09/2019	BANK	1,3	71625	00012	L2500001007200039	Payment for conference hall and other related costs	SPLENDID HOTEL		1 123 500		
25/09/2019	BANK	1,3	71625	00012	L2500001007200046	TICKETS FOR PARTICIPANTS AND FOCAL PERSONS FROM ALL DISTRICTS TO TRAINING ON THE USAGE OF EARMARKED FUNDS IN MUHANGA DISTRICT SPLANDID HOTEL	PARTICIPANTS		144 958		
11/10/2019	Bank	1,3	71625	00012	L2500001007200065	Pyl for mission allowance for staff to Musanze District on 08-11/10/2019	OTHER INSTITUTIONAL STAFF		1 352 700		
28/10/2019	Bank	1,3	71625	00012	L2500001007200073	Pyl for mission regularization for staff to Musanze District on 08-11/10/2019	MINEMA STAFF		300 600		
22/08/2019	BANK	4,1	71405	00012	L2500001007200029	Payment for Salary Payment for August 2019	SPIU-Project Staff		6 685 558		102 520 865
30/09/2019	BANK	4,1	71405	00012	L2500001007200051	PYT FOR SALARY FOR PROJECT STAFF FOR SEPTEMBER 2019	SPIU-Project Staff		3 375 760		
16/08/2019	BANK	4,1	71405	00012	L2500001007200024	Payment for Communication Airtime for August 2019	SPIU-Project Staff		3 375 760		
05/09/2019	BANK	4,1	71405	00012	L2500001007200036	PYT FOR COMMUNICATION COST FOR PROJECT STAFF FOR SEPTEMBER 2019	SPIU-Project Staff		150 000		
28/10/2019	Bank	4,1	71405	00012	L2500001007200077	PYT FOR SALARY FOR PROJECT STAFF FOR OCTOBER 2019	SPIU-Project Staff		2 925 559		
14/10/2019	BANK	4,1	71405	00012	L2500001007200068	PYT FOR COMMUNICATION COST FOR PROJECT STAFF FOR OCTOBER 2019	SPIU-Project Staff		150 000		
16/08/2019	BANK	1,6	71625	00012	L2500001007200021	Payment for hire of Conference Hall and related costs	LEMIGO HOTEL		745 000		92 393 686
22/10/2019	Bank	1,6	71625	00012	L2500001007200072	Pyl for hotel facilities	LA Palme Hotel		1 191 600		
30/09/2019	BANK	1,7	71625	00012	L2500001007200057	PYT FOR MISSION REGULARIZATION FOR STAFF ON 24 TO 27 09 2019 TO DISTRICTS FOR MAINSTREAMING DRR DRM IN DISTRICTS PLAN	MINEMA STAFF		806 050		
28/10/2019	BANK	1,7	71625	00012	L2500001007200075	PYT FOR MISSION ALLOWANCE FOR MAINSTREAMING OF DRR DRM INTO DISTRICTS PLANS ON 21 TO 25 10 2019	MINEMA STAFF		992 600		
									1 798 650		88 658 436



11/10/2019	Bank	3,2	72399	00012	L2500001007200062	Pyt for mission allowance for staff to Musanze District on 08-11/10/2019	MINEMA STAFF		378 050	
28/10/2019	Bank	3,2	72399	00012	L2500001007200074	Pyt for mission allowance for staff to Musanze District on 08-11/10/2019	MINEMA STAFF		240 000	
29/10/2019	Bank	3,2	72399	00012		Returned amount for mission allowance for staff to Musanze District on 08-11/10/2019	NGEZAHAYO Alphonse	120 000	(120 000)	
28/08/2019	BANK	4,4	72165	00012	L2500001007200031	Payment for Travel allowances to Rutshiro for servey of public facilities for installation of lightning protection systems	MINEMA STAFF		417 000	
06/09/2019	BANK	4,4	72165	00012	L2500001007200038	TRANSFER TO NGORORERO DISTRICT TO BUILD RETAINING WALLS OF FIVE HOUSES CONSTRUCTED BY UNHABITANT	NGORORERO DISTRICT		30 594 387	
13/09/2019	BANK	4,4	72165	00012	L2500001007200044	BEING THE PYT FOR MISSION REGULARIZATION TO NGORORERO DISTRICT ON 4 TO 8 SEPT 2019	MINEMA STAFF		406 000	
29/10/2019						ENDING BALANCE			31 417 387	13 602 831
										13 602 831

Prepared By:



Larissa MUNGANYIKA  
Accountant SPTU

VERIFIED BY:



Teganeza Dorothee  
DAF SPTU



NATIONAL BANK OF RWANDA

STATEMENT OF ACCOUNT

Rundate : 29/10/2019

NATIONAL BANK OF RWANDA

Runtime : 16:50:07

KN6 AV 4

Customer Number : 101155

P.BOX 531

Account Number : 1000050225

KIGALI - RWANDA

Account Name : MINEMA DISASTER RISK MANAGEMENT RWF(RWF)

STATEMENT PERIOD: FROM 01/10/2019 TO 29/10/2019

Opening Balance : 43711363

No.	Txn Date	Value Date	Reference No	Txn Details	Dr Amt	Cr Amt	Balance	Po Ref
1	01/10/2019	01/10/2019	FT19274CYFYQ	Outward RTGS Payment MT 102 L250000100720005	483,158.00	0.00	43,228,205.00	L2500001007200052
				INSURANCE FOR YAMAHA AG 100 3HA18 5958 RIT 941A FOR THE PERIOD FROM 20TH FEBRUARY 2019 TO 19TH FEBRUARY RY 2020				
2	01/10/2019	01/10/2019	FT192743N1LW	Outward RTGS Payment MT 102	483,158.00	0.00	42,745,047.00	L2500001007200053

					L250000100720005					
					INSURANCE FOR YAMAHA AG 100 3HA185 960 RIT 940A FOR THE PERIOD FROM 2 0TH FEBRUARY 2019 TO 19TH FEBRUARY 2020					
3	01/10/2019	01/10/2019	FT192740F4WMM		Outward RTGS Payment MT 102	483,158.00	0.00	42,261,889.00	L2500001007200054	
					L250000100720005					
					INSURANCE FOR YAMAHA AG 100 3HA185 908 RIT 942A FOR THE PERIOD FROM 2 0TH FEBRUARY 2019 TO 19TH FEBRUARY 2020					
4	01/10/2019	01/10/2019	FT19274Q28MM		Outward RTGS Payment MT 102	2,560,000.00	0.00	39,701,889.00	L2500001007200055	
					L250000100720005					
					FINAL PACKAGE REPORT ON DRDRM CAP ACTY NEED ASSESSMENT OF MINEMA, N PDM INSTITUTIONS, DIDIMAC AND SEDI MACS					
5	01/10/2019	01/10/2019	FT19274X1VZ0		Outward RTGS Payment MT 102	122,000.00	0.00	39,579,889.00	L2500001007200056	
					L250000100720005					
					BEING THE PYT FOR MISSION REGULARIZATION FOR STAFF TO NGORORERO DIST RICT ON 25 TO 27 09 2019 FOR SITE VISIT OF LIGHTNING INSTALLATION					
6	01/10/2019	01/10/2019	FT19274W31B7		Outward RTGS Payment MT 102	806,050.00	0.00	38,773,839.00	L2500001007200057	
					L250000100720005					
					BEING THE PYT FOR MISSION REGULARIZATION FOR STAFF ON					

					24 TO 27 09 20 19 TO DISTRICTS FOR MAINSTREAMING DRR DRM IN DISTRICTS PLAN					
7	08/10/2019	08/10/2019	FT192814KV93		Outward RTGS Payment MT 102	534,000.00	0.00	38,239,839.00	L2500001007200058	
					L250000100720005					
					BEING THE PYT FOR MISSION REGULARIZATION FOR STAFF TO RUTSIRO DISTRICT FROM 02 TO 04 10 2019					
8	11/10/2019	11/10/2019	FT19284Z0Z5D		Outward RTGS Payment MT 102	2,445,000.00	0.00	35,794,839.00	L2500001007200062	
					L250000100720006					
					PRINT THE CROSS ROADS BANNER FROM 7 COPIES TO 30 COPIES LIKE THE SPECIFICATION WITH A STICKY BACKSIDES TICKERS : 5 WATER PROOF STICKERS P					
9	11/10/2019	11/10/2019	FT19284QC6DB		Outward RTGS Payment MT 102	2,000,000.00	0.00	33,794,839.00	L2500001007200063	
					L250000100720006					
					BRONCURE BROCHURES ON ART PAPER COLORED , SIZE A4					
10	11/10/2019	11/10/2019	FT192848798T		Outward RTGS Payment MT 102	378,050.00	0.00	33,416,789.00	L2500001007200064	
					L250000100720006					
					BEING THE PYT FOR MISSION ALLOWANCES FOR STAFF TO MUSANZE DISTRICT ON 8 TO 11 10 2019					
11	11/10/2019	11/10/2019	FT19284P0Z66		Outward RTGS Payment MT 102	1,352,700.00	0.00	32,064,089.00	L2500001007200065	

				L250000100720006	BEING THE PYT FOR MISSION ALLOWANCE FOR OTHER INSTITUTIONAL STAFF TO MUSANZE DISTRICT ON 8 TO 11 20 19					
12	14/10/2019	14/10/2019	FT19287W6NZS	Outward RTGS Payment MT 102		223,083.00	0.00	31,841,006.00	L2500001007200067	
				L250000100720006						
				L250000100720006	BEING THE PYT FOR COLOCATTON AND V PN CONNECTIVITY FOR AUGUST 2019					
13	14/10/2019	14/10/2019	FT19287P3Q5Q	Outward RTGS Payment MT 102		680,000.00	0.00	31,161,006.00	L2500001007200068	
				L250000100720006						
				L250000100720006	BEING THE PYT FOR AIRTIME FOR STAFF UNDER UNDP FUNDED PROJECT FOR OCTOBER 2019					
14	14/10/2019	14/10/2019	FT19287CZ1QX	Outward RTGS Payment MT 102		421,300.00	0.00	30,739,706.00	L2500001007200069	
				L250000100720006						
				L250000100720006	BEING THE PYT DSA FOR PARTICIPANTS TO AWARENESS COMPAN ON LIGHTNING PROTECTION AT RUTSIRO DISTRICT FRO M 03 TO 04 10 2019					
15	15/10/2019	15/10/2019	FT19288MQWT9	Outward RTGS Payment MT 102		779,977.00	0.00	29,959,729.00	L2500001007200060	
				L250000100720006						
				L250000100720006	FUEL FOR MOTOCYCLES REQUESTED ON 1 2TH SEPTEMBER 2019					



16	15/10/2019	15/10/2019	FT1928859WXL	Inward RTGS Payment MT 103	0.00	24,200.00	29,983,929.00	REV1321562761624
				Wrong AccountBASEME Annonciat				
17	22/10/2019	22/10/2019	FT19295TW31M	Outward RTGS Payment MT 102	666,000.00	0.00	29,317,929.00	L2500001007200070
				L250000100720007				
				BEING THE PYT FOR DSA FOR JOURNALIST WHO ATTENDED THE TRAINING ON USE OF LIGHTENING ROD TO RUTSIRO DISTRICT ON 02 TO 04 10 2019				
18	22/10/2019	22/10/2019	FT19295TWPHZ	Outward RTGS Payment MT 102	1,191,600.00	0.00	28,126,329.00	L2500001007200072
				L250000100720007				
				BEING THE PURCHASE ORDER FOR HOTEL FACILITIES				
19	28/10/2019	28/10/2019	FT19301GY1YL	Outward RTGS Payment MT 102	992,600.00	0.00	27,133,729.00	L2500001007200075
				L250000100720007				
				BEING THE PYT FOR MISSION ALLOWANCE FOR MAINSTREAMING OF DRR DRM INTO DISTRICTS PLANS ON 21 TO 25 10 2019				
21	28/10/2019	28/10/2019	FT193014HCW6	Outward RTGS Payment MT 102	74,000.00	0.00	27,059,729.00	L2500001007200076
				L250000100720007				
				BEING THE PYT FOR MISSION REGULARIZATION FOR JOURNALIST FOR IGHE TO RUTSIRO ON 2ND TO 4TH OCTOBER 2019				

20	28/10/2019	28/10/2019	FT193015XRDO	Outward RTGS Payment MT 102	240,000.00	0.00	26,819,729.00	L2500001007200074
				L250000100720007				
				BEING THE PYT FOR MISSION REGULARIZATION TO MUSANZE DISTRICT ON 8TH TO 11TH OCTOBER 2019				
22	28/10/2019	28/10/2019	FT19301GMB4Z	Outward RTGS Payment MT 102	300,600.00	0.00	26,519,129.00	L2500001007200073
				L250000100720007				
				BEING THE PYT FOR MISSION REGULARIZATION TO MUSANZE DISTRICT ON 8TH TO 11TH OCTOBER 2019				
23	28/10/2019	28/10/2019	FT19301Y5CZT	Outward RTGS Payment MT 102	13,036,298.00	0.00	13,482,831.00	L2500001007200077
				L250000100720007				
				BEING THE PYT FOR SALARY FOR OCTOBER 2019 FOR PROJECT STAFF				
24	29/10/2019	29/10/2019	FT19302J6I2N	Inward RTGS Payment MT 103	0.00	120,000.00	13,602,831.00	BPR103000243228
				RWFNGEZAHAHO Alphonse				
Totals					30,252,732.00	144,200.00	13,602,831.00	
Closing Balance							13,602,831.00	